

Terms and conditions of providing online language lessons service

The terms and conditions of the language lessons provided under On-lang brand, e-mail address: office@onlang.eu further referred to as the School for the Students (further referred to as “The terms and Conditions” or “the Agreement”).

§ 1. GENERAL PROVISIONS

1. A student is a person, who signs an agreement with the school in order to have language lessons, or a person, who is willing to enter into such a contract.
2. A student is also a person, who provides payments/legal custody, as long as he has entered into the agreement on behalf of the student.
3. The basis for providing the service in form of the language course is a contract between the student and the school signed by the student by accepting the terms and conditions, as well as the payment specified in point 6 (in the final contract) on the account stated in point 8 (in the final contract) in the further part of this agreement.
4. In order to enter into an agreement, the Agreement forms together with the terms and conditions being sent to the student after obtaining his agreement to do so. The terms and conditions document includes information regarding the termination of the agreement. The student, willing to enter into the agreement, should familiarize with the contents of the form, fill in the personal data as well as mark the appropriate fields accepting the terms and conditions of the contract. The contract is understood as entered into after the following conditions are fulfilled:
 - a. Sending the filled form shared by the school by clicking the “Submit” button or sending the following data via e-mail at office@onlang.eu
 - I. Name
 - II. Surname
 - III. Address
 - IV. PESEL/PASSPORT number
 - V. Details of the course (will be submitted by the school)
 - b. Acceptation of the terms and conditions of the course
 - c. Making a payment mentioned in point 6 (in the final contract) or given by the School to a bank account stated in point 8 (in the final contract).
5. The student should make a payment mentioned in point 4, let. c. within 14 days since sending the data to school or the moment of receiving the information about the payment needed.
6. In the case of not receiving the payment mentioned in the point above, the School is not obliged to perform the lessons for the student.
7. The agreement finishes together with the end of the last lesson paid for by the student.
8. The agreement prolongs automatically with the next purchase of the lesson package. Further payments are understood as a willingness to re-entering into the contract and acceptance of the terms and conditions of the course.

§ 2. TERMS OF CONDUCTING LESSONS AND BILLING

1. A lesson lasts 60min (unless stated otherwise in the form below) and is conducted via online communicator. Preferred software is Skype or Zoom.
2. Being in possession of a computer, a smartphone, a tablet, or another device with internet access, a camera, a microphone, and a speaker is necessary to participate in the lessons.
3. It is advised to keep the camera on during the lesson, so the teacher and the student could see each other.
4. The school is obliged to delegate a properly trained teacher to conduct the lesson for the student.
5. The schedule of the lessons is described in the form below.
6. In the process of entering into the agreement, the school and the student will specify the plan of the course as well as the app used for its purpose.
7. If learning at a solo course, the student is obliged to use the purchased lessons within 6 months from the day of the purchase. In the event of not meeting this requirement, the lessons are treated as used.
8. In the event of the inability to deliver the lesson by the teacher, the school is obliged to organize a replacement or to suggest at least two alternative dates to deliver the lessons within 7 days from the planned lesson which did not take place.
9. If learning at a solo course, in case of canceling the lesson by the student, the student is obliged to arrange with the school or the teacher the next term to have the lesson. The lesson units which have not been carried out within 30 days will be treated as completed. In exceptional circumstances, the school obliges itself to prepare an individual plan for carrying out the canceled lessons. In the case of group courses, the dates of lessons are fixed at the beginning of the course and cannot be changed during the school year.
10. If learning at a group course, the student not present during the scheduled lesson will receive the self-learning materials based on the material covered by the group during the lesson. The materials will be sent by the teacher via the e-mail address.
11. Lessons stopped or canceled due to technical problems are treated accordingly to points 8 & 9 above.
12. In the 2021 spring semester following days are considered free of the lessons:
29 III 2021-06 IV 2021
24 V 2021-2VI 2021
Lessons are possible on the dates above after prior arrangement with the teacher and/or the school.
13. The 2021 spring semester finishes on the 16 VII 2021. The last payment for the lessons will be adjusted accordingly.

§ 3. REGULATIONS ON AGREEMENT TERMINATION (THIS PART TO BE CONFIRMED!)

1. The student has a right to terminate the agreement within 14 days since entering into it by sending a termination statement at office@onlang.eu
2. The school is obliged to reimburse all paid amounts within 14 days since receiving the termination statement.

§ 4. PERSONAL DATA REGULATIONS

1. Personal data is administered by On-lang company conducting a company named
2. The personal data is processed in order to enter into an agreement, perform the services described in it, and/or contact the student.



3. Personal data is processed on the basis of the agreement of the person to whom they belong or the legal custody holder, on the basis of the signed agreement.
4. Personal data will not be passed to any third party.
5. Personal data will be held and processed for 3 years after the termination of the contract for archive and contact purposes. If the sides don't enter into the agreement, they will be held and processed for a month since the day of receiving the agreement below.
6. The person who is the owner of the personal data or the legal custody holder has the right to demand access to the personal data, its correction, delete, or to constrain the use of the data, as well as to refuse further processing of the data.
7. If the data processing takes place on the basis of the agreement, the person to whom it belongs has the right to withdraw the agreement for data processing at any time.
8. The personal data will not be a subject of automated decision making nor profiling.
9. The person, to whom the personal data belong, has the right to issue a complaint to the German Personal Data Protection office.